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• Make all checks payable to: Rachal Gort

Payments accepted via: Cash, Check, Venmo, Zelle, Cash App, *Credit/Debit, *PayPal & *Google Pay. *7% fee Applies

WHAT HAPPENS TO OUR RETAINER, CONTRACT, WEDDING DATE, ETC., IF WE NEED TO RESCHEDULE OUR WEDDING?

As you know, I received a non-refundable retainer upon booking your wedding. You may have paid in full, paid balances according to due dates stated in your contract, or paid in advanced. If your wedding is cancelled or rescheduled, whether as a result of government recommendation, third party choice (venue, etc), personal choice, or acts of God, **I will not refund the monies paid.** That being said, should you choose to cancel and not reschedule you will of course not be expected to pay any remaining balance beyond what is currently due or what you willingly paid in advanced on your wedding photography contract as of that date you notified Remember When Portraits and submit the signed form that is enclosed. **Until you decide to cancel or reschedule and submit the appropriate signed form, your wedding, payment dates still remain in effect.** If required payments have not been received by 6pm of the due date, Remember When Portraits may elect to not perform additional services.

You may reschedule your wedding date and apply the entire retainer and monies paid towards a new date rescheduled but the new date must take place before the end of the following calendar year or your contract will be considered cancelled by you and your retainer forfeited. *In the event of postponing and rescheduling your event 2 or more times, 50% of the original deposit will be required each time to reserve a new date. Said amount is due to Remember When Portraits in order to offset its loss of business as other inquiries for previously scheduled date were denied to other potential clients. Once form and payment are received the Date Change Addendum will be approved.*

HOW DO WE RESCHEDULE OUR WEDDING?

- You must reach out **before** locking in a reschedule date to get my availability. I will be making every possible day available to you that I am not already booked.
- Once you have a new date that you have checked on with me booked with your venue we will sign a new contract transferring your existing contract to the new date.
- Should you choose a date **without** checking on my availability first or should you choose a date that you know that I am booked for, you will be considered as cancelling your contract and forfeiting your retainer and all monies paid up to that date.
- All rescheduled weddings must take place before the end of the following calendar year or your contract will be considered cancelled by you and your retainer forfeited.

WHAT IF WE DECIDE TO CANCEL THE WEDDING ALTOGETHER? CAN WE GET A REFUND?

Refunds on retainers and monies paid up to this date for cancelled weddings are not available— NO

IF RESCHEDULING PLEASE FILL OUT:

DATE CHANGE ADDENDUM

This Date Change Addendum is an addendum to the previously signed Wedding Contract between Client/s and Remember When Portraits.

This addendum shall become effective as of today, _____.

Scheduled payment due dates per original contract remain in effect until the Date Change Addendum is submitted to Remember When Portraits. Client/s hereby releases the previously contracted wedding date and replaces it with the new wedding date as indicated below. All retainer amounts and monies paid will be transferred to the new date. *In the event of postponing and rescheduling your event 2 or more times, 50% of the original deposit will be required each time to reserve a new date. Said amount is due to Remember When Portraits in order to offset its loss of business as other inquiries for previously scheduled date were denied to other potential clients. Once form and payment are received the Date Change Addendum will be approved.*

New Wedding Date: _____

New date not determined as of today's date (Please check if applies):

Number of times a date change has been agreed upon (please circle): 1 2 3 4 5

I have enclosed payment of 50% of my original retainer to reserve the rescheduled date above:

All other terms and conditions as agreed upon in the previous contract remain in effect. It is the client/s responsibility to notify Remember When Portraits of any information changes pertaining to the new wedding date.

I _____, the client/s of Remember When Portraits fully understand the new terms and expectations placed by Remember When Portraits regarding the new wedding date.

I _____, fully understand that I/we are rescheduling the current wedding date to another date by the end of the next calendar year. If the date is not rescheduled by the end of next calendar year all monies paid will be forfeited.

I/We fully understand and agree to the terms above.

Client Signature: _____ Date: _____

Client Name Printed: _____

Client Signature: _____ Date: _____

Client Name Printed: _____

IF CANCELLING FILL OUT:

CANCELLATION OF WEDDING PHOTOGRAPHY CONTRACT

This contract shall acknowledge the Client/s and Remember When Portraits mutual agreement to cancel and terminate the wedding photography contract for the wedding date listed below, without further recourse or legal obligation by either party. The original contract is hereby terminated and deemed null and void as of the date below.

The Client further understands that if a non-refundable retainer fee, due payments, payments in advance, or payments in full were collected at the time of the original signing of the wedding photography contract or during it's duration, the retainer nor payments will not be refunded pursuant to the original signed contract Retainer and Payment section. Cancelling your wedding whether as a result of government recommendation, third party choice (venue, etc), personal choice, or acts of God, all monies paid are non refundable.

Retainer and Payment:

The cancellation contract between Remember When Portraits and Client/s, shall not come into effect until it has been signed and the due payments have been paid. Remember When Portraits reserved the date and time agreed upon and did not make any other reservations or accept any other clients for said date and time. For this reason, in the event that the Client cancels this photography coverage contract for any reason, all monies paid such as deposits, retainer fee, due payments, payments in advance, or payments in full shall be retained by Remember When Portraits in order to offset it's loss of business. Scheduled payment due dates per original contract remain in effect until this cancellation form is signed, dated, and submitted to Remember When Portraits.

Please check the two boxes below signifying that you, the Client/s, are cancelling coverage for your wedding day and enter the reason for the cancellation.

• We fully understand the above terms and agree to them entirely. As of today I/we are confirming the cancellation of the wedding date, _____, for the clients,

_____ and _____.

• The reason for cancellation:

_____.

• We _____ and _____, the client/s of Remember When Portraits fully understand the terms and expectations placed by Remember When Portraits regarding the cancellation of the current wedding date.

• We _____ and _____, fully understand that by agreeing to the terms above, the current wedding date will be cancelled and all monies paid will be forfeited.

• I/We fully understand and agree to the terms above.

Client Signature: _____ Date: _____

Client Name Printed: _____